

CALIFORNIA-NEVADA-HAWAI'I DISTRICT
Circle K International

2019-2020 District Board of Officers
July District Board Meeting
Sunday, July 28, 2019 at 1:30 PM
Kiwanis Professional Development Center, Rancho Cucamonga, CA

Attendance

Wayne Cheng, District Governor
Jennifer Sandoval, District Secretary
Kevin Ru, District Treasurer
Joey Pontillas, Capital Lieutenant Governor
Ashley Kil, Central Coast Lieutenant Governor
Katherine Hoang, Citrus Lieutenant Governor
Andy Nguyen, Desert Oasis Lieutenant Governor
Ryan Tan, Foothill Lieutenant Governor
Darian Sein-Lwin, Golden Gate Lieutenant Governor
Eduardo Castillo, Metro Lieutenant Governor
Jonash Poyaoan, Sunset Lieutenant Governor

Joshua Nepomuceno, Club Building & Revitalization Chair
Erica Wei, Communications & Marketing Chair
Nora Lovell, District Convention Chair
Olivia Chang, Fall Training Conference Chair
Roselyn Duong, Kiwanis Family & Foundation Chair
Bruce Casenaz, Member Recognition Chair
Braden Lem, Membership Development & Education Chair
Anna Se, Service Chair
Chris Lam, Technology Chair
Armando Velazquez, District Administrator

Guests:

Timothy Cuning, CNH Kiwanis District Governor Elect
Bruce Hennings, Director of Service Leadership Programs
Camille Goulet, Parliamentarian & District Convention Advisor
Mark McDonald, CNH Kiwanis Executive Director & Secretary
Grace Chi, Foothill Regional Advisor

Terrence James Diaz, Technology Chair Advisor
Angela Lagrada, CSU Fullerton
Heather Fann, CSU Long Beach
Stella Liang, CSU Long Beach
Steve Lopez, CSU Northridge
David Su, Cypress College
Nicole Geralde, Moorpark College

Hyun Jin Kim, Moorpark College
Yeonsoo Kim, Orange Coast College
Anne Le, Orange Coast College
Johnny Le, Orange Coast College
Steven Ly, Orange Coast College
Tommy Thach, Orange Coast College
Minh Ton, Orange Coast College
Aaron Lee, Pasadena City College
Heri Guzman, Pierce College
Matthew Kim, Pierce College
Renz Lane, Saddleback College

Shain Nolia, Saddleback College
Estrellita Santos, San Francisco State
University
Winnie Lam, UC Irvine
Alvin Nguyen, UC Irvine
Kristin Nguyen, UC Irvine
Jeffrey Lin, UC Los Angeles
Angelica Ubungen, UC Riverside
Kylie Tran, UC San Diego
Quan Vandinh, UC Santa Barbara
Wendy Zhang, UC Santa Barbara

Executive Summary

The July 28, 2019 District Board Meeting was called to order at 1:30PM by District Governor Wayne Cheng.

The Board approved to add item N to the agenda, which was the proposal for the Adoption of the 2019-2020 District Board Policy Goals.

The Continuation of the Five-Year Plan was not affirmed and therefore discontinued.

The Crazy Kompetition for Infants North & South Budget was approved.

The Pediatric Trauma Program Week was approved with the date planned between Crazy Kompetition for Infants North & South.

Service Unity Month was approved for February 2020, with social media challenges and weekends reserved for District Large Scale Service Project.

The 2020 District Convention Theme and Budget proposals were approved with Dream as the theme. Compared to last year, early registration cost will increase by \$5, and late registration cost shall decrease by \$5.

The 2019 Fall Training Conference Theme and Budget proposals were approved with Mystery as the theme. Compared to last year, registration will increase by \$5 to account for the meals and housing prices increase as well as pre-planning expenses.

Amendments to the District Operating Procedures were approved with changes revolving around updating outdated items.

CNH Circle K Week was approved with the date being planned for the last week of August.

CNH Kiwanis Family Month was approved as November.

Most items on the District Awards proposal were approved. The items approved were general changes, reallocation of points, changes to the Distinguished Secretary Award, changes to the Hall of Fame Award, changes to the Outstanding Single Service Award, removal of the Outstanding Club Newsletter Award, and the addition of the Outstanding Club Media Award. Changes to the Mei Po Wong Award were tabled until the November District Board Meeting.

No changes were made to the Member Recognition Program.

The 2019-2020 District Board Policy Goals were adopted.

The District Board members gave their board reports.

The July 28, 2019 District Board Meeting was adjourned at 3:46PM by W. Cheng.

Minutes

- I. Call to Order** – Wayne Cheng, District Governor – 1:30 PM
- II. Flag Salute** – Jonash Poyaoan, Sunset Lieutenant Governor
- III. Opening Thoughts** – Ashley Kil, Central Coast Lieutenant Governor
- IV. Introduction of Guests** – Jennifer Sandoval, District Secretary
- V. Approval of Agenda**

District Governor Wayne Cheng entertained a motion to adopt the Adoption of the 2019-2020 District Board Policy Goals to the agenda.

Moved by Metro Lieutenant Governor Eduardo Castillo and seconded by Foothill Lieutenant Governor Ryan Tan.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

VI. Approval of Minutes

- A. Sunday, April 28, 2019 – District Board Meeting

W. Cheng entertained a motion to approve the minutes from the April 28, 2019 District Board meeting.

Moved by Citrus Lieutenant Governor Katherine Hoang, and seconded by District Treasurer Kevin Ru.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

VII. Approval of Items

- A. Continuation of the Five-Year Plan

District Secretary Jennifer Sandoval explained the aspects of the District Five Year Plan. She highlighted that it aimed for the District Board to provide opportunities for professional development, strengthen the experience and education of the general membership, encourage Circle K clubs to improve the conditions of the surrounding communities, improve internal communications of the District, and improve external visibility of Circle K.

W. Cheng explained that the Five-Year Plan does not fit the current District Board's agenda and vision. He asked if anyone would like to make a motion to continue the plan.

Seeing none, the Five-Year Plan was not affirmed and therefore discontinued.

B. Crazy Kompetition for Infants North & South Budget – Kevin Ru, District Treasurer

K. Ru explained that the proposal concerns the budget and registration cost for Crazy Kompetition for Infants North and South. He described Crazy Kompetition for Infants as a district large scale fundraising event where all proceeds go to the Pediatric Trauma Program. Option 1 is to keep pricing the same as \$8 for early registration and \$12 for on-site registration. Option 2 is to increase pricing by \$1. Judges and spectators would still remain the same as \$5. K. Ru stated that he and the Finance and Fundraising Committee endorsed option 1 because it was the first District event for new members.

W. Cheng entertained a motion to approve option 1.

Moved by Capital Lieutenant Governor Joey Pontillas, and seconded by Desert Oasis Lieutenant Governor Andy Nguyen.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

C. Pediatric Trauma Program Week – Kevin Ru, District Treasurer

K. Ru explained that the Pediatric Trauma Program is one of the three active District Fundraising Initiatives that our District supports through charitable fundraising and education. He proposed to host PTP Week, which is a social media week occurring between Crazy Kompetition for Infants North and South. This week would be utilized to promote PTP explain more about what it is. The event structure is similar to the past, wherein there are opportunities to participate online or in person and with your club, on your own, etc. He proposed to host this week in conjunction with the Key Club PTP Week.

W. Cheng entertained a motion to approve Pediatric Trauma Program Week.

Moved by E. Castillo, and seconded by Central Coast Lieutenant Governor Ashley Kil.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

D. Service Unity Month – Anna Se, Service Chair

A. Se explains that Service Unity Month is a social media campaign occurring in February 2020. Each week will have a question related to service in order to get members talking about service. District Large Scale Service Project (DLSSP) North, Southeast, and Southwest will be proposed to happen on the second and third weekends. She explains that if DLSSP ends up not happening, they would like to host a single day of service with each Lt. Governor and/or division to further the DSI. A. Se also mentions that there will be a raffle to incentivize participation in the social media campaign. Prizes are to be determined.

W. Cheng entertained a motion to approve items 1 and 2, which were for the social media challenges and reserving the weekends of February for DLSSP.

Moved by K. Hoang, and seconded by E. Castillo.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

E. District Convention Theme – Nora Lovell, District Convention Chair

District Convention Chair, Nora Lovell, explains that the three themes to be proposed for DCON 2020 include Dream, 2020 Vision, and Magic. N. Lovell endorses Dream as their first choice, with 2020 Vision and Magic following respectively.

W. Cheng entertained a motion to approve Dream as the theme for District Convention 2020.

Moved by R. Tan, and seconded by J. Pontillas.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

F. District Convention Budget – Kevin Ru, District Treasurer

K. Ru proposes a change in both early and regulation registration prices with an increase of \$5 for early registration, and a \$5 decrease for late registration. K. Ru explains that meals at the convention center have increased by \$5.39 per attendee. Furthermore, the Hawai'i Convention Assistance was removed from the budget since the general budget already has money allocated for it. K. Ru also mentions that the DCON Chair budget has been increased from \$200 to \$600 since N. Lovelly will

be traveling from Northern California in comparison to previous years where the chair has been from Southern California.

W. Cheng entertained a motion to approve the District Convention Budget.

Moved by E. Castillo, and seconded by A. Nguyen.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

G. Fall Training Conference Theme – Olivia Chang, Fall Training Conference Chair

Fall Training Conference Chair, Olivia Chang, explains that similar to DCON, the theme plays an important role with setting the tone for the weekend. O. Chang states that the committee has been hard at work for the past few months with their proposed themes of Mystery, Dream, and Science. She states that Mystery is their top choice.

Wayne entertained a motion to approve Mystery as the theme for Fall Training Conference 2019.

Moved by K. Hoang, and seconded by J. Pontillas.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

H. Fall Training Conference Budget – Kevin Ru, District Treasurer

K. Ru begins by requesting a revision to the proposal to make registration increase by \$5 instead of \$8. He explains that camp fees that account for meals and housing have increased by \$2.50, and that the increase in registration prices also accounts for pre-planning expenses.

W. Cheng entertained a motion to approve the revised Fall Training Conference Budget.

Moved by K. Hoang, and seconded by A. Kil.

Golden Gate Lieutenant Governor Darian Sein-Lwin states that he doesn't believe there should be an increase in the budget for Fall Training Conference.

W. Cheng asks what the profit margin is for a \$5 increase. It is also stated that there would be a deficit of \$1,900 if there is no increase in budget.

E. Castillo states that with the increase of cost per attendee at the campsite being raised, he feels that the registration price increase is necessary.

J. Pontillas points out that the budget must be approved by the Kiwanis finance committee and that if it isn't approved, then they would have to call for another meeting to discuss.

D. Sein-Lwin moved to amend the Fall Training Conference Budget to have an increase of \$0, seconded by J. Pontillas.

Amendment not passed.

1 aye (D. Sein-Lwin), 9 opposed (J. Sandoval, K. Ru, J. Pontillas, A. Kil, K. Hoang, A. Nguyen, R. Tan, E. Castillo, J. Poyaoan), 0 abstentions.

W. Cheng entertained the motion to approve the revised Fall Training Conference Budget.

Moved by J. Pontillas, and seconded by E. Castillo.

Motion Passed.

9 ayes (J. Sandoval, K. Ru, J. Pontillas, A. Kil, K. Hoang, A. Nguyen, R. Tan, E. Castillo, J. Poyaoan), 1 opposed (D. Sein-Lwin), 0 abstentions.

I. Amendments to the District Operating Procedures – Jennifer Sandoval, District Secretary

J. Sandoval explains that the items on the proposal are mostly clean up for the District Operating Procedures as some areas are outdated. She highlights each item on the proposal and explains the reasoning for each one.

W. Cheng entertained the motion to approve all items of amendments to the District Operating Procedures.

Moved by R. Tan, and seconded by D. Sein-Lwin.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

J. CNH Circle K Week – Erica Wei, Communications & Marketing Chair

E. Wei introduces CNH Circle K week as a social media week that aims to promote Circle K International and our image and core values. The Communications & Marketing Committee has proposed it as a "Day in CNH," with a different theme for each day. There would be Mentor Monday (morning), Therapy Tuesday (noon), Welcome Wednesday (afternoon), Tabling Thursday (sunset), Friendship Friday (dusk), Service Saturday (night), Sunny Sunday (sunrise). She states that each day encompasses one of our three tenets. There will also be a social media challenge wherein members share their experiences and utilize #CNHCKI to be included in raffle. The prizes are to be determined.

W. Cheng entertained the motion to approve CNH Circle K Week.

Moved by J. Pontillas, and seconded by E. Castillo.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

K. CNH Kiwanis Family Month – Roselyn Duong, Kiwanis Family & Foundation Chair

Kiwanis Family & Foundation Chair Roselyn Duong explains that November is known as the Kiwanis Family Month. For the dates of November 4th-November 20th, there will be a district-wide social media campaign to spread awareness of the Kiwanis Family. During this month, other branches will be told about what Circle K is about, the C&M newsletter will be advertised, and updates on what Circle K is doing will be sent out to other branches of the Kiwanis Family. The theme will change each week, but R. Duong suggests an amendment to the initial proposal. She would like to change week 1 to Key Club week to have it line up with what Key Club is doing. R. Duong explains that the last week of the month will be for Circle K so that we may also give thanks to Circle K as well. Furthermore, each day will also have different themes. During this month, there will be infographics posted, manuals including information about Kiwanis Takeovers, and more. There will be a raffle for those participating, and prizes are still to be determined.

W. Cheng entertained the motion to approve the revised proposal for CNH Kiwanis Family Month.

Moved by J. Poyaoan, and seconded by R. Tan.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

- L. District Awards – Bruce Casenaz, Member Recognition Chair
Member Recognition Chair Bruce Casenaz introduces awards with a quick overview, explaining that the amendments are one of the most anticipated changes made during the term. He explains that changes have always been made to enhance the members experience, making them feel a smooth and rewarding experience. The Member Recognition Committee has aimed to make awards easier for judges to go over and to make them more objective.

B. Casenaz continues to highlight some of the general changes. Other changes include a decrease in attendance by 5 points which will be moved to the leadership section. He goes over item 3, which removes the club calendar section on the Distinguished Secretary award because this is normally created by another officer. He states that for item 4, they would like the MRS to be attached to provide supplements and decrease inflation on the award.

For item 5, B. Casenaz states that the committee proposes to remove the award application process. For item 6, the committee proposes to change the points allocated towards planning & execution and need for the project. B. Casenaz also explains the proposal to remove the Outstanding Newsletter Award and instead, replace it with the Outstanding Club Media Award. This is due to the lack of applicants for the Outstanding Newsletter Award; the Outstanding Club Media award would cover newsletters, videos, and graphics.

W. Cheng entertained the motion to approve items 1, 2, 3, and 4 on the proposal.

Moved by E. Castillo, and seconded by K. Hoang

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

W. Cheng entertained the motion to approve item 5, the changes to the Mei Po Wong Overall Service Award.

Moved by E. Castillo, and seconded by J. Pontillas.

R. Tan moved to table the discussion to the November District Board Meeting, seconded by D. Sein-Lwin.

E. Castillo asked for clarification, and R. Tan explained that the District Boards policy goals included impactful service. He felt that if the overall service award was just a “numbers game,” it wouldn't have as much thought into it. He continued by stating that the name Mei Po Wong has a lot of meaning, especially coming from Foothill Division, and that having an automatic submission would make it meaningless. He did not want members to forget about it's meaning and rich history. R. Tan stated that he would like the proposal to be tabled so that the Member Recognition Chair and Lieutenant Governors could devise a plan to benefit award applicants and make sure that the award hasn't lost its meaning.

Motion Passed.

6 Ayes (J. Sandoval, A. Kil, A. Nguyen, D. Sein-Lwin, R. Tan, J. Poyaoan), 0 Opposed, 4 Abstentions (K. Ru, J. Pontillas, K. Hoang, E. Castillo)

W. Cheng entertained a motion to approve item 6, changes to the Outstanding Single Service Award.

Moved by E. Castillo, and seconded by J. Poyaoan.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

W. Cheng entertained a motion to approve item 7, removal of the Outstanding Newsletter Award.

Moved by J. Poyaoan, and seconded by E. Castillo.

Motion Passed.

9 Ayes (J. Sandoval, K. Ru, J. Pontillas, A. Kil, K. Hoang, A. Nguyen, R. Tan, D. Sein-Lwin, E. Castillo), 0 Opposed, 1 Abstention (J. Poyaoan)

W. Cheng entertained a motion to approve item 8, the addition of the Outstanding Club Media Award.

Moved by A. Kil, and seconded by J. Pontillas.

A. Nguyen stated that in the graphic section of the media award, originality of the graphics states that the nominee needs to attach all graphics throughout the entire year, and it doesn't account for clubs that may have 300 graphics per year.

A. Nguyen moved to table the item to the November District Board Meeting, seconded by D. Sein-Lwin.

A. Nguyen requested to withdraw the motion, and D. Sein-Lwin withdrew his second.

W. Cheng asked for any objections to the withdrawal. Seeing none, the motion to table was withdrawn.

E. Castillo stated that since he is coming from a club that applies to the award, he does not believe that newsletters are a priority for smaller clubs. He continued by stating that the award doesn't define a newsletter well, and it may be in different formats (i.e. email, newspaper, magazine, etc.) He stated that he agreed that it should be tabled till the November District Board Meeting.

J. Pontillas added that clubs are moving towards using graphics outside of newsletters, and members may be more inclined to apply for the award.

J. Sandoval pointed out that awards are also intended to provide a guideline for clubs to follow. She stated that if the award was tabled to November, clubs wouldn't know if the award was going to be passed, and they wouldn't have a guideline to appoint board members and prepare to apply for the award.

J. Poyaoan followed by stating that the workload would be pushed back and the Member Recognition Committee would have even more on their plate to complete an entirely new award.

E. Castillo reminded the board that there could also be a special board meeting called if the item was tabled.

R. Tan asked what would happen if we voted to table the item "indefinitely."

Parliamentarian Camille Goulet explained that it takes a 2/3 vote, and it can have the effect of killing the proposal.

A. Nguyen voiced his concern that awards judgement might be subjective wherein what defines a "good graphic" varies with each person's taste.

J. Pontillas asked if chairs were allowed to participate in the discussion.

B. Casenaz stated that the award might be subjective. He asked for help from the District Board with making a more objective awards judging. He also stated that the most recent judges committee were recent alumni who have been aware of recent trends, especially with awards. The judges who are selected for each award all have some kind of experience with what the rubric is.

E. Castillo moved to request a 5 minute recess, seconded by R. Tan.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

After the recess, A. Nguyen moved to amend the award to include a portfolio of 5 graphics per season, seconded by K. Hoang.

N. Lovell questioned the wording of "season," asking for it to be defined.

A. Nguyen changed the wording to "quarter."

J. Pontillas asked what the current requirement was.

B. Casenaz answered that there is a minimum of 5 graphics total required for the term.

Motion Failed.

5 Ayes (A. Kil, K. Hoang, A. Nguyen, R. Tan, E. Castillo), 0 Opposed, 5 Abstentions (J. Sandoval, K. Ru, J. Pontillas, D. Sein-Lwin, J. Poyaoan)

E. Castillo asked if he may motion to vote for the same amendment; it is confirmed that he may.

J. Pontillas asked if the motion was approved, could amendments still be made afterwards; it is confirmed that amendments may still be made.

A. Nguyen moved to amend the award to include a portfolio, seconded by K. Hoang.

Motion Passed.

8 Ayes (J. Sandoval, K. Ru, J. Pontillas, A. Kil, K. Hoang, A. Nguyen, D. Sein-Lwin, J. Poyaoan), 0 Opposed, 2 Abstentions (R. Tan, E. Castillo)

M. Membership Recognition Program – Bruce Casenaz, Member Recognition Chair

B. Casenaz states that the Member Recognition Program is the largest program in the district that recognizes members at Fall Training Conference and District Convention. He follows by saying that the Member Recognition Committee is proposing to change nothing regarding MRP.

W. Cheng entertained the motion to approve the proposal of no change for the Member Recognition Program.

Moved by J. Sandoval, and seconded by R. Tan.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

- N. Adoption of the 2019-2020 District Board Policy Goals – Jennifer Sandoval, District Secretary

J. Sandoval reads aloud the District Board Policy Goals, stating that the District Board aims to improve and increase internal communication within the District, reestablish all aspects of membership, strengthen Kiwanis Family Relations, and refocus its efforts towards impactful service.

W. Cheng entertained the motion to approve the 2019-2020 District Board Policy Goals.

Moved by J. Pontillas, and seconded by R. Tan.

Motion Passed.

10 Ayes (unanimous), 0 Opposed, 0 Abstentions

VIII. Board Reports

A. Chair Reports

1. Club Building & Revitalization Chair – Joshua Nepomuceno

J. Nepomuceno has appointed 4 committee members and is working on defining items and overhauling a part of the district that hasn't been fixed in a while. His committee has been working on an ongoing chartered club database for campuses that don't have Circle K clubs. They've been working on a club building manual, reaching out to chartering clubs, and creating internal resources for the District Board.

2. Communications & Marketing Chair – Erica Wei

E. Wei has appointed 8 committee members, and they've been working on the C&M Network webinar series. The webinar series discusses techniques and strategies for people to utilize. She advertises the Sunburst Volume 59, Section 1 and also mentions that the committee is reviving social media through postings on Instagram and Twitter. They're aiming to have 3 press releases by the end of the month.

Furthermore, the C&M Committee has been working with the MD&E Committee and MR Committee to produce a webinar. They're also working on the release of the CKIx and Presidents' Retreat recap video. Lastly, the C&M Committee plans on releasing an updated version of the district style guide by the beginning of August.

3. District Convention Chair – Nora Lovell

N. Lovell announces that her committee contains 14 members across CNH. They've been working on putting together the theme and budget proposals which were just recently approved. She also states that DCON Committee will be visiting Riverside to have their first in person where they will talk about the spaces in the convention center. She is also looking forward to release of all DCON materials after FTC.

4. Fall Training Conference Chair – Olivia Chang

O. Chang has appointed her committee, and they have been working on developing individual and committee goals & expectations. She has met with predecessors, made timelines, and prepared publicity plans for FTC. She hopes to have good advertising to clubs and a smooth registration process.

5. Kiwanis Family & Foundation Chair – Roselyn Duong

R. Duong has been sending out Circle K interest forms to graduated Key Club and KIWINs members. Her committee has also been getting into contact with representatives from clubs that don't have Kiwanis Family & Foundation Chairs. They've been sending out the monthly KFRF as well as monthly infographics. On top of this, the committee has began working on a club buddy system, suggestion box, and FAQ/Starter Kit for new KFF chairs.

6. Member Recognition Chair – Bruce Casenaz

B. Casenaz has appointed a committee of five members, and they have been working on proposals for changes to awards. An

updated Master Records Sheet has been sent for approval. The Member Recognition Committee has started MR Mondays, and they have also been promoting one-on-ones. Lastly, the MR Committee has been working on a recognition database to help clubs.

7. Membership Development & Education Chair – Braden Lem
B. Lem has been working with his committee to release new manuals as well as update older manuals. The MD&E Committee is working on helping MD&E Chairs with effective recruitment and retention. They've released the tabling manual and have also been posting office hours as well as sending emails. B. Lem continues by saying that he will be sending support out to VPAs this week, and he will also start on webinars hosted by general members and/or district committees. Lastly, B. Lem and his committee have been working on the district pen pal system and a mentorship system with alumni and Kiwanians.
8. Service Chair – Anna Se
A. Se has appointed her committee, and they are currently conducting one-on-ones with VPS's and service chairs. During the one-on-ones, they've been asking what resources they'd like and if there is any feedback for resources from previous terms. She's been planning out the rest of the term, and she has also been sending out weekly emails that contain resources, club service project highlights, and spotlights. The Service Committee has been planning DLSSP, which is projected to be finished around the beginning of September. Mostly, her committee has been preparing for the Fall, including webinars, resource events, and more.
9. Technology Chair – Chris Lam
C. Lam has appointed his committee, and together, they have set committee goals. His committee has focuses on the district website, data, and software. They've also been working on a mobile FTC app as well as an online MRF Portal. He has been working to support district board members through the website. Lastly, he has been working on a buddy system for technology chairs as well as a district website manual.

B. Lieutenant Governor Reports

1. Capital – Joey Pontillas

J. Pontillas has appointed his DLT which included 2 ad-hoc chairs. He and his presidents have been preparing for fall, and J. Pontillas has been in close contact with his regional advisor as well as his assistant regional advisor. Currently, there are 126 members registered for Quad DCM, and he has also been preparing for online office training in August. The next DCM planned for Capital is September 21st at Folsom Lake College.

2. Central Coast – Ashley Kil

A. Kil has been hosting in person DCMs. The June DCM for Central Coast was a beach cleanup, and in July, it was berry picking. She's been continuing hosting office hours every other Tuesday, and she also plans on attending Kiwanis DCMs. Lastly, she's been working with the Club Building & Revitalization Committee to help those who show interest in chartering in Central Coast.

3. Citrus – Katherine Hoang

K. Hoang has appointed 7 DLT members, and her August DCM is planned for August 11th. In the past three months, she has hosted 3 DCMs, 3 DCMS, and plenty of heart to hearts. She has also hosted the first Citrus Tea Time. K. Hoang has been working on inspecting and developing resources for the division, and she has also been establishing a counterpart communication line via Facebook Messenger. She's been building Kiwanis Family relations through quarterly newsletters, and she has also been planning a service project collaboration.

4. Desert Oasis – Andy Nguyen

A. Nguyen welcomes back the College of Southern Nevada to Desert Oasis, and he thanks his Regional Advisor Linda and UN Las Vegas for their cooperation and support. He has been encouraging Desert Oasis to support the Trevor Project throughout July through fundraisers, service projects, webinars, etc. The next DFI month will be the Kiwanis Family Month happening in tangent with Kiwanis DCON. Lastly, A. Nguyen has been planning information nights with his DLT to help smaller clubs that need help.

5. Foothill – Ryan Tan

R. Tan announces the divisional theme as hot pot. For the past few months, he has been hosting in person DCMs, as well as a Tri-DCM with Metro and Citrus. He's also been hosting DSPs and socials for Foothill, which has been helping with unity in the division. Lastly, R.

Tan has begun hosting office hours and preparing for Foothill's August DCM.

6. Golden Gate – Darian Sein-Lwin

D. Sein-Lwin announces that Golden Gate has had several summer service events and that the divisions presidents' had a great time at Presidents' Retreat. The Golden Gate July DCM occurred the day before, and while he wasn't able to attend, his DLT was able to host the event and have a great time. Recently, D. Sein-Lwin also hosted a 6-hour office hour session to discuss the July proposals.

7. Metro – Eduardo Castillo

E. Castillo has hosted 9 DLT meetings, and recently, he hosted the Metro Banquet with the retiring Lt. Governor. During the Metro June DCM, members made packages and attended a boba social following the event. He has released the Metro union, divisional council, office page, and Metro Mingles to spotlight the DLT. Alongside Citrus and Foothill, Metro attended the Tri-DCM where there were 100 members in attendance. E. Castillo thanks K. Hoang, R. Tan, and the advisors. Lastly, E. Castillo advertises the CSUN DCM where Metro members will be watching Avengers: Endgame for free.

8. Sunset – Jonash Poyaoan

J. Poyaoan has appointed 6 DLT members, and has hosted several DCMs and DSPs over the past few months. 3 Sunset Presidents attended Presidents' Retreat, and the voting forms for Sunset shirts as well as pen pal system, and sister club system are soon to be released. He has also been working on creating PowerPoints to assist club boards. J. Poyaoan announces Quad DCM to be held on August 10th, and he gives a quick thank you to the Northern Lt. Governors.

C. Treasurer – Kevin Ru

K. Ru has recently been hosting one-on-ones with Treasurers and Fundraising Chairs (TFCs). He's also appointed 6 committee members, and they have been reaching out to TFCs to hear about any suggestions. He has begun a Penny Pals system which is intended to be a community group for TFCs to get to know their counterparts and be a support system for each other. Lastly, K. Ru announces that Crazy Kompetition for Infants North and South are happening on October 12th and October 19th respectively.

D. Secretary – Jennifer Sandoval

J. Sandoval has appointed 4 committee members and hosted 6 meetings thus far wherein the Laws & Regulations Committee has thoroughly reviewed the District Operating Procedures. She has begun Secretary Sunday emails which include features such as a district countdown, tip of the week, a Secretary spotlight, and more. She's also been hosting monthly office hours/workdays on the 4th and 5th of each month to assist any Secretaries. Lastly, she has been distributing district board feedback from MRFs to the rest of the board.

E. Director, Service Leadership Programs – Bruce Hennings

B. Hennings thanks the guests and Governor Elect Timothy Cuning for attending the district board meeting. He also thanks the District Board for all their hard work. He announces the Fall Training Conference deadlines as October 10th for on time registration, and October 17th for late registration. He clarifies that the deadlines are meant to be received by in the district office. Registration will close at 11:59PM. He ends by thanking the board for leaving the room as is for the Key Club meeting the following week.

F. District Administrator – Armando Velazquez

A. Velazquez begins by stating that he sees the most diverse amount of clubs in attendance at the district board meeting and adds that it's nice to see representation from around the district. He follows by stating that he had a great time at CKIx in Orlando with the Kiwanis Convention. Speaking to the District Board, A. Velazquez commends them on approving a wide range of things in the weekend and encourages the District Board to get to work on recruiting members and advertising events. He's excited to see what will be happening this year, and he congratulates the District Board for having a productive weekend.

G. District Governor – Wayne Cheng

W. Cheng thanks the gallery for attending, and comments that the meeting had the most students he's ever seen attending a district board meeting. He thanks everyone for showing interest and taking their time to attend the meeting. W. Cheng reflects on CKIx in Orlando, Florida, and states that CNH took home over 20 awards, elected Don Nguyen from UC Irvine as a trustee, and retired Max Rico, the last Sub Region B trustee. He follows by stating that he's very proud of M. Rico, and thanks him for all the service he's done for the district. W. Cheng announces that CKIx 2020 will be held in Las Vegas, Nevada, and that the last time CKIx was held in CNH was about 20 years ago. He feels that we're very fortunate that the

event is happening in our district during our Circle K careers. He encourages everyone to attend!

In the month of June, W. Cheng attended the Tri-DCM in Long Beach, Desert Oasis DCM, and UCSD meetings. He's glad to have been able to attend 5 DCMs in one month. In the month of August, he's attending the August Quad DCM, and concludes that he will have been able to visit all 9 divisions over the summer. He plans on continuing visitations, and he also plans on attending Kiwanis DCON to represent Circle K and our district. He states that the District Board has had a productive weekend and feels that things are really coming together. He's excited for the fall, and the committees and chairs have been doing great

IX. Past Events

- A. Circle K International Convention – Steve Lopez, Onto International Convention Chair

S. Lopez thanks everyone in attendance for taking their time to come to the meeting. He follows by recapping the days of CKIx, wherein there was plenty of sessions, fellowship activities, service, elections, and awards. In total, there were 16 attendees from CNH. He highly recommends members to attend CKIx 2020. Lastly, S. Lopez thanks the District Board, and he offers his help to anyone who may need it.

- B. CNH Circle K Presidents' Retreat – Angela Lagrada, Presidents' Retreat Chair

A. Lagrada thanks the District Board for volunteering throughout the entire event, and also thanks the presidents that attended both Presidents' Retreat and the district board meeting. She describes Presidents' Retreat as having plenty of workshops, activities, crying, and bonding. She's happy to see that a stronger bond was built with the presidents and the district. She thanks the advisors, the committee, and the District Board.

X. Upcoming Events

- A. Crazy Kompetition for Infants North in Sacramento, CA – October 12, 2019
- B. Crazy Kompetition for Infants South in Stanton, CA – October 19, 2019

K. Ru advertises CKI North and South as a series of team games that members may sign up for with their home clubs. He recommends members to attend in order to meet other members, play games, and strengthen the bond within clubs. All the proceeds of the event are donated to the Pediatric Trauma Program.

- C. Fall Training Conference in Sonora, CA – November 1-3, 2019

O. Chang states that Fall Training Conference is a 3 day, 2 night event in the woods in Old Oak Ranch in Sonora. It's a fun event filled with things like workshops and team activities, and it's a great way to welcome new members into Circle K. She states that she's very excited with the theme of "Mystery," and she hopes everyone else is as well. She announces that registration opens on September 2nd, and it closes on October 10th (regular) and October 17th (late). She lets clubs know to advertise early, especially quarter schools. Lastly, O. Chang states that the registration date deadlines cannot be moved.

XI. Announcements

A. Kil thanks everyone who has signed up for Quad DCM registration.

J. Sandoval reminds attendees to sign in if they have not yet.

XII. Closing Thoughts – Darian Sein-Lwin, Golden Gate Lieutenant Governor

XIII. Adjournment – Wayne Cheng, District Governor – 3:46PM