

Proposed Amendments

**For consideration at the
55th Annual Cal-Nev-Ha
Circle K District
Convention**

February 2009

To all Cal-Nev-Ha Circle K clubs:

The enclosed proposed amendments to the California Nevada Hawaii Circle K Bylaws will be presented for action at the annual District Convention in Woodland Hills, California.

These proposals being sent to the secretary of each chartered club in accordance with the provisions of the Bylaws.

The present provisions of each Article and Section are shown.

Text to be added by the amendment is underlined (underlined).

Text to be deleted by the amendment is lined out (~~lined out~~).

Example:

Original wording..... Each club shall hold a program.

Proposed changes shown..... Each club shall may hold a program an annual meeting.

New wording would be..... Each club may hold an annual meeting.

The position of the District Board on each amendment is stated, along with reasons why it supports each one.

Delegates to this year's convention will consider several issues of importance to our organization. Please ensure your club is represented by sending two delegates to the 2009 District Convention.

All bylaw amendments are contingent upon approval by the Kiwanis District and Circle K International.

We look forward to seeing you in Woodland Hills.

Robert's Rules of Order–Newly Revised
PARLIAMENTARY PROCEDURE AT A GLANCE

PLEASE NOTE: Anyone wishing to make a change to a proposed amendment (making an amendment to a motion) is required to submit the change in writing, in English, and submit it to the Chief Executive Officer (or designee) before going to the microphone. This ensures your change will be reflected accurately.

PUTTING A MOTION ON THE FLOOR: To make a motion or an amendment to a motion, the maker should go to the microphone, be recognized by the presiding officer (International President), state his/her name and club, then state the motion (or amendment to the motion). The motion (or amendment) is seconded from the floor. The presiding officer then places the motion before the House for discussion. The club delegate may speak to the motion (or amendment) first. Note: Once a motion is placed before the House by the presiding officer, it is under the control of the House and does not belong to the delegate making the motion. For example, it cannot be withdrawn later without permission of the House.

SECONDS TO MOTIONS: It is not necessary to agree with a motion to second it. A second only implies that there is more than one person who wishes to discuss the motion. Therefore, if a motion is coming from the International Board or a committee, it does not need a second from the floor.

AMENDMENTS TO MOTIONS: A motion that is on the floor may have two amendments pending at one time. However, the first amendment must relate to the main motion and the second amendment must relate to the first amendment to the motion.

REFER OR POSTPONE: A motion to postpone or refer to a committee can be made while a main motion or an amendment to a main motion is pending.

CLOSE DEBATE or CALL THE QUESTION (same motion):

A delegate must go to a microphone to move to close debate or call the question. The motion needs a second. There is no discussion, and it takes a two-thirds (2/3) vote of the delegates present and voting to pass. After the motion to close debate or call the question is approved, there will be an immediate vote on the pending motion.

TABLE A MOTION: A motion to table (“lay on the table”) should not be used to kill the motion on the floor and should not be used to postpone consideration of the motion. If a delegate does not like the motion, he/she should vote against it. If a delegate wishes to discuss the motion at another time, he/she can move to postpone or to refer the motion to a committee (see above). There is no motion such as “table until xxxx time.” (Instead, the correct motion would be “postpone until xxxx time.”) A motion to table is used only in an emergency.

POINT OF ORDER: If a delegate believes there was a breach of parliamentary procedure, he/she may call for a point of order. If the point of order refers to an action made by someone other than the presiding officer, the delegate should give the presiding officer time to correct the problem before interrupting with the point of order. If a delegate cannot reach a microphone in a timely manner, he/she may shout out “point of order” from their place while approaching a microphone.

QUESTIONS: If a delegate wishes to make a motion and is not sure how to proceed, the delegate should ask the presiding officer.

**PROPOSED AMENDMENT 1
THE OFFICE OF PUBLICATIONS EDITOR**

Proposed by: The California Nevada Hawaii District Board of Officers

Purpose: To change the office of Publications Editor from an elected executive position to an appointed chair position.

Effective Date: The 2010 Circle K year

Vote Required to Pass: Two-thirds (2/3) of the delegates

Justification:

The District Board is recommending this change because it feels the position requires specific knowledge of design, similar to the District Technology Chair. The customary campaign process does not necessarily allow for the opportunity to review past work and design production in the same manner that the appointment process does. Therefore, the Publications Editor candidates would have to submit samples of work to show he/she is similarly qualified before he/she could be appointed. In addition there has been a lack of candidates for the position for quite a few years. This change, assuming it is passed, would be added to the Policy Code.

Amend Article V, Section 1, as follows:

Article V. Officers

Section 1. The elected officers of the District board shall consist of the following: governor, the secretary, the treasurer, ~~the publications editor~~, and such lieutenant governors as defined in the district policy code.

Amend Article V, Section 4, as follows:

Article V. Officers

Section 4. The duties of the officers shall be follows:

e) ~~The publications editor shall be responsible for the printing and distribution of the official district publication. The editor shall send copies of the publication to the members of all clubs in good standing. The editor shall attend all meetings of the District Board of~~

Officers. ~~The editor shall also perform such other duties as may be assigned by the governor or the District Board of Officers.~~

Amend Article VI, Section 1, as follows:

Section 1. The District board of Officers shall consist of the governor, the secretary, the treasurer, ~~the publications editor~~, and the lieutenant governors. Only the elected officers of the district Board shall be empowered to vote and determine district policies and actions. All questions of majority or quorum shall only apply to the elected officers of the district board. The district administrator, all standing committee chairs, and the immediate past governor shall each serve as a non-voting ex-officio members of the district Board of Officers.

Amend Article IX, Section 2, as follows:

Section 2. In the event of a vacancy in the offices of secretary, or treasurer, ~~or publications editor~~, the governor shall, with approval of the District Board of Officers, appoint a qualified member of a club in good standing with the district and Circle K International to serve for the remainder of the unexpired term. Each member of the District Board of Officers must submit their written approval to the Circle K district secretary within fourteen (14) days of the appointment to the Circle K district secretary must send confirmation of the appointment to the Circle K District Board of Officers, Kiwanis district secretary, the district administrator, and the Circle K international administrator within ten (10) days.

**PROPOSED AMENDMENT 2
MOVE SERVICE COMMITTEE TO A STANDING COMMITTEE**

Proposed by: California Nevada Hawaii District Board of Officers

Purpose: To make the Service committee a standing committee, rather than a discretionary special committee

Effective Date: Immediately

Vote Required to Pass: Two-thirds (2/3) of the delegates

District Board's Position on the original proposal:

The District Board feels that because service is an integral part of our organization, we should establish a permanent standing Service committee. As a standing committee, this committee would not need to be approved by the District Board of Officers at the beginning of the year.

Amend Article VII, Section 1, as follows:

Section 1. Standing committees of the District Board of Officers shall be as follows:

e) The Service committee shall be responsible for the planning and execution of any District level service programs as designated by the governor.