

# Co-Sponsoring a K-Kids or Builders Club Manual

# What is K-Kids and Builders Club?

Kiwanis is one big organization! This organization has 6 different branches: Kiwanis, Circle K, Aktion Club, Key Club, Builders Club, and K-Kids! Just like Circle K, K-Kids and Builders Club are branches of Kiwanis, that promote service and leadership. One of the branches is K-kids. K-Kids is the branch for elementary school students. Another branch is Builders Club. Builders Club is the branch for middle school students.

K-Kids is a safe place where elementary school students can learn about community through service and grow as future leaders. This organization can open the eyes of young students, introduce them to the real world, and show them how they can make an impact.

Builders Club is currently the largest service organization for middle school and junior high students in the world! Builders Club's motto is "building leaders", and this organization provides a space where middle school students can grow and develop while giving back to their communities.



***Why  
Should  
My Club  
Charter a K-  
Kids or  
Builders Club?***



# Why Should My Club Charter One?

As young adults, we have a lot of potential to shape our future leaders. By helping to sponsor and charter a local K-Kids or Builders club, we make sure that students are educated, continue to develop, and grow to become future leaders. Stated in the Circle K pledge, we should “develop our abilities and the abilities of all people.” With all the experiences that these students have through community service and leadership, it may impact the decisions they make in the future, including whether or not they choose to join Key Club or Circle K!

In order to co-sponsor a K-Kids or Builders Club, Circle K must get permission from both the Circle K Club's sponsor, as well as the permission and cooperation of the Kiwanis Club sponsoring the K-Kids/Builders club. Both the home club and sponsoring Kiwanis Club must be aware of the responsibilities of sponsoring a club such as advising officers and members, funding the club, including chartering and annual fees.

Once membership has been established at the potential K-Kids or Builders Club site, it's time to charter! All the resources and petition are available on the Kiwanis website. There are a total of four documents needed to be submitted:

- 1) Petition for charter
- 2) Agreement to sponsor from Kiwanis club
- 3) Agreement to sponsor from school or community organization
- 4) A copy of the club's bylaws.
  - In addition, an attachment acknowledging cosponsorship by a Circle K club should be included

A Circle K club may co-sponsor the K-Kids or Builders Club alongside the sponsoring Kiwanis club through the following process:

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The current Kiwanis sponsor to the K-Kids/Builders Club must submit to the Service Leadership Programs Department at Kiwanis International a statement and signed by the Kiwanis club president or secretary.

- An example statement can be: Please add the Circle K club of \_\_\_\_ (insert charter number if known) as a cosponsor to the K-Kids/Builders Club of \_\_\_\_ Elementary or Middle/Junior High School (insert charter number if known).

In addition to the sponsoring Kiwanis club submitting a statement, the potential co-sponsoring Circle K club of the K-Kids/Builders Club must also submit to the Service Leadership Programs Department at Kiwanis International a statement and signed by the Circle K president or secretary.

- An example statement: The Circle K club of \_\_\_\_ (insert charter number if known) accepts co-sponsorship of the K-Kids/Builders Club of \_\_\_\_ Elementary or Middle/Junior High School (insert charter number if known).
- The Host School must also approve the involvement of Circle K. Most institutions will require volunteers to be fingerprinted. This is just to insure that our lower branches of the Kiwanis Family are safe.

# How to Sustain a Club?

Once you've actually gotten the club chartered, you get to take on a role similar to the advisors! You help maintain the club and provide support for the advisors to help it grow. This may mean coming out to their meetings, helping plan their service projects, and communicating with their faculty advisors! Below are some ideas for events that you can help plan with your local Builders or K-Kids club!

Here is a list of something a newly charter K-Kids/Builders Club can do:

- **Dog Toy Making (for either Builders Club or K-Kids)**

This is a tabletop service project that takes old t-shirts off of your hands and turns them into dog toys! By using scissors to make strips of fabric, volunteers can braid them into toys that dog can chew on and play with. These toys can be donated to a local animal shelter when the service project is over.

- **Tutoring Local Elementary School (for Builders Club)**

Get in touch with elementary schools in the area (within walking distance if possible) to see if you can set up an afterschool tutoring/activity session! Your Builders Club volunteers will love being able to help out with after-school activities. It's even more fun for them if you volunteer at the elementary school they used to attend.

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- **Banquet (for either Builders Club or K-Kids)**

The end of the school year typically means the end of the club board's term. Celebrate their year of service by planning a small banquet/social! Since they're in elementary and middle school, they won't be expecting anything too fancy. An afterschool pizza party with fun activities does the trick! This is a great way for the kids to bond before some of them graduate and move on to the next school.

- **Local Community Needs (for either Builders Club or K-Kids)**

Get in touch with the local community! See if local shelters or community centers are in need of any materials or supplies that your club can make/provide! For example, perhaps the local community center wants to host a book fair but needs help doctoring books. You can pick up the books and help fix up the books before their book fair!

- **Board Meetings (for either Builders Club or K-Kids)**

Advisors may have difficulty guiding their board members through a board meeting, especially if the club has just been chartered! Help them out by planning out a simple agenda and attending their meeting. You can give them ideas, help them brainstorm, and give them a taste of what leadership is like!

- **Inter-branch Collaboration (for either Builders Club or K-Kids)**

Create a pen-pal system with either Key Club/KIWIN'S or Circle K as this can increase involvement and offer advice and/or guidance to the youths. Help them out by seeing if both clubs are interested in this type of activity and help brainstorm an effective and successful way to do so.



If you have any questions on *Co-Sponsoring a K-Kids or Builders Club Manual*, please do not hesitate on contacting any member of the District Kiwanis Family and Foundation Committee! Good luck with planning!

### **Acknowledgements:**

#### **Created:**

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### **Helpful Links:**

Circle K International Website

CNH Circle K Website

Contact your District Kiwanis Family and Foundation Chair at [kfamily@cnhcirclek.org](mailto:kfamily@cnhcirclek.org)